

**TUESDAY, APRIL 16, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 16, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from April 9, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 17, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$1,841,371.79** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$250.00 – 101.1105.5703 – Contingencies – Auditor**

**\$52,500.00 – 101.1105.5703 – Contingencies 2<sup>nd</sup> Half – Commissioners**

**\$940.74 – 101.1105.5703 – Contingencies – Treasurer**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Fund Transfers Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFERS:

**\$940.74 – 101.1105.5609 – ALGT Interest – Treasurer  
TO  
201.0000.4705 – ALGT Interest – Treasurer**

**\$2,270.67 – 101.1105.5610 – Motor Vehicle Tax Interest – Treasurer  
TO  
202.0000.4706 – Moto Vehicle Tax Interest**

**\$878.03 – 101.1105.5611 – Special Projects Assessment Interest - Treasurer  
TO  
901.0000.4707 – Special Projects Assessment Interest – Treasurer**

**\$39,841.67 – 101.1105.5701 – Transfer Out – Auditor  
TO  
301.0000.4901 – Transfer In HB295 - Auditor**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Re-appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

**\$250.00 – 101.1105.5703 – Contingencies – Auditor  
TO  
101.1201.5409 – Juror Fees Municipal Court – Auditor**

**\$52,500.00 – 101.1105.5703 – Contingencies 2<sup>nd</sup> Half – Commissioners  
TO  
101.1112.5301 – Countywide Supplies – Commissioners**

**\$940.74 – 101.1105.5703 – Contingencies – Treasurer  
TO  
101.1105.5609 – ALGT Interest - Treasurer**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

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- Mr. Flick and Mr. Swisher will be attending the Emergency Operation Center Course Tuesday through Thursday at the Franklin County Emergency Operation Center.
- The Weather Spotter Course was held Wednesday, April 10<sup>th</sup> at 6:00pm. There was a small turnout, but Mr. Flick expressed that it was a great training session.
- Mr. Flick will be out of town starting Wednesday through Saturday evening. Mr. Swisher will be filing in for Mr. Flick while he is out of the office.
- The flood plain permit is signed and will submit to FEMA and EPA for final EHP approval.
- Mr. Flick is preparing the EMPG quarterly grant submission to be submitted by April 30<sup>th</sup>.
- Mr. Flick is working on new communications template for county.
- Mr. Flick will be attending communications meeting.

Mr. Flick provided information to show the cost to hire a new dispatcher for a consolidation with the City of Circleville. The consolidation would allow for jobs and save money for the City of Circleville.

**In the Matter of**  
**Deputy County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- Mr. Rogols reported that there were no Bureau of Workers Compensation claims this week.
- The Health and Safety Committee meeting was last Thursday, and Health and Safety Week has been scheduled for July 22, 2019 through Thursday, July 25, 2019. The event date was changed to accommodate the elected official's employee luncheon.
- Mr. Rogols attended the monthly Building Department meeting on Friday, April 12, 2019 to review request for leave, sick leave call-ins and second employment.
- Mr. Rogols will be meeting with Gary Kenworthy, City Solicitor April 23<sup>rd</sup> to request that he issue an order to confiscate a dog with 11 reports filed.
- CCAO Deferred Comp representative Tonya Stockton will be at the Commissioners' Office on Wednesday, April 24<sup>th</sup> from 9:00 a.m. to 4:00 p.m. to meet with employees to discuss Deferred Comp options.
- Mr. Rogols presented examples of Pickaway County shirts that Ink My Logo is preparing.
- Mr. Rogols provided an update of the South Pickaway Street properties. Price comparison sales versus demolition of the home.

**In the Matter of**  
**Pickaway County Subdivision Regulation Hearing:**

The Public Hearing for the Pickaway County Subdivision Regulations for an amendment to be adopted that will define the original parcel date for all land parcels in Pickaway County as January 1, 1975 to be deemed to have been the original parcel. Tim McGinnis, Planning and Development, Sterlin C. Mullins, County Engineer, April Dengler, County Administrator and Angela Karr, Clerk was all present for the hearing. No public individuals appeared and was present for the hearing.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-041619-1**

**WHEREAS**, on March 12, 2019, the Pickaway County Planning Commission formally adopted the amendment being offered for adoption by the Planning Commission will define the original parcel date for all land parcels in Pickaway County as of January 1, 1975 (Section 4.01 (B)) the County Subdivision Regulations; then,

**WHEREAS**, the language prior to amendment was the Subdivision Regulations amended to Pursuant to Section 711.131 of the Ohio Revised Code, if proposed subdivision of land meets the following criteria, then it shall be classified as a minor subdivision, such action creates no more than five (5) lots, including the remainder, from the original parcel, as defined as any parcel that existed as a unit, as defined by ORC Chapter 711, prior to the effective date of these regulations.

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**WHEREAS**, the Subdivision Regulations amended to Pursuant to Section 711.131 of the Ohio Revised Code, if proposed subdivision of land meets the following criteria, then it shall be classified as a minor subdivision, such action creates no more than five (5) lots, including the remainder, from the original parcel, as that original parcel was shown on the Pickaway County Auditor's Tax Duplicate on January 1, 1975.

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby adopt the amendment to the County Subdivision Regulations:

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Community Housing Impact and Preservation**  
**CHIP Program Partnership Agreement:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve and authorize Commissioner Brian Stewart to sign the PY 2019 Community Housing Impact and Preservation (CHIP) Program Partnership Agreement.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Allocation of February 2019 Sales Tax Collections:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to allocate the February 2019 Sales Tax collections in the following manner:

**\$25,658.00 to 401.0000.4121 – Capital Fund**  
**\$615,791.27 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Health District:**

The Commissioners had a discussion of the potential levy that the Pickaway County Health District is wanting to place on the ballot. The Health District held a discussion with the Commissioners on January 15, 2019 to give an update on the funds they claim are necessary to provide extra services. The Commissioners have not been contacted for such approval of levy to be placed on a ballot and no notification of meeting on April 17, 2019.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to abstain from the vote at the District Advisory Council meeting on April 17<sup>th</sup>, the purpose of the meeting is to vote on whether to approve an increase of DAC funding of \$230,000 for the DAC for the Health Department.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**County Risk Sharing Authority 2019-2020 Renewal:**

Andy Cupp, Hummel and Plum Insurance and Ali Redman, CORSA, met with the Commissioners to provide the 2019-2020 renewal rates. The net rate due is \$223,447.00 after \$32,084.00 in total member equity credits. The renewal includes the removal of the building at the fairgrounds and the new buildings at the Pickaway Agriculture and Event Center will reflect in next years renewal. The total program costs decreased 1.12%. CORSA will pay the reasonable and necessary cost for the cleanup, removal, and disposal of schedule 1 and/or schedule 2 substances which are controlled under federal law from the Member's covered premises or from the Member's Automobiles due to the release, seepage, migration, discharge or dispersal of said controlled substances. CORSA will provide additional coverage to pay for testing which is performed in the course of extracting the schedule 1 and/ or 2 substances from the property to which coverage applies. The most CORSA will pay under this coverage is \$35,000 for the sum of all covered expenses arising out of any and all loses occurring during each separate coverage period. aggregate coverage to customers. The Commissioners thanked XX and Mr. Cupp for the information and are pleased with their service.

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- WDC Group reviewed the BIDs from the Memorial Hall BID opening April 2, 2019. Based on the review they recommend Foremost Mgmt. Inc., with a base bid of \$290,000.00
- Mrs. Dengler is reviewing the Pride Survey regarding information gathered from 7<sup>th</sup> , 9<sup>th</sup> and 12<sup>th</sup> grades regarding drug use. The information was gathered with the help from Pickaway County Community Foundation, Scioto Paint Valley ADAMH Board, and Berger Health Foundation. The data is needed to apply for grants for program funding.
- Mrs. Dengler provided photos that Jon Brown, Maintenance Supervisor had taken of the underneath side of the Commissioners' building porch. WDC Group will review the photos to access what repairs are needed.
- NRCS has not paid rent for Soil and Water District since September 2017 at \$2,938.68 a month for fifteen months. Mrs. Dengler is looking into why they stopped paying and on recouping payment.
- Mrs. Dengler went to the Sheriff's office last Wednesday and did a walk through of the jail with WDC Group and Jon Brown to asses the sewer pipe damage. A meeting will need to be set up with WDC Group plumbers once plans get put in place. Will need to coordinate with the State and could be ready to go out for bid in July.
- Mrs. Dengler attended the Weather Spotter Training last week at OCU. The training was a great experience.
- Wendy Gatewood from PARS informed Mrs. Dengler that they have to be out of the building that is used for supervised visitation by May 31<sup>st</sup>. PARS will be looking for office space to house supervised visitations.

**In the Matter of the**  
**Change Order/ Cost Estimate No. 27 signed for the**  
**Pickaway Agricultural and Event Center:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following Change Order No. 27 for revisions to the PA system including adding wireless microphones for Building A and Building B, Independent PA system controls for Building B and fiber optic cable from Building J to Building A,B and H for future use for the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed cost of work \$4,774.00.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of the  
Change Order/ Cost Estimate No. 30 signed for the  
Pickaway Agricultural and Event Center:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following Change Order No. to include all work necessary for new Monument LED Sign as outlined in the proposal for the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Allowances have been included for a concrete foundation and electrical connection to the sign. Proposed cost of work \$49,412.00.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Memorial Hall Window Replacement:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the recommendation of WDC Group to award the Memorial Hall Window Replacement project to the lowest bidder, Foremost Mgmt., Inc., Jackson Ohio, a contract in the amount of \$235,734 for the West Elevation Base Bid. The total contract amount would be \$235,734 and includes \$6,400 in allowance. The estimate for the Base Bid portion of this project was \$293,000. The recommended Base Bids are approximately 19% under the Architects/ Engineers estimate. The project will cover all windows on the west side of Memorial Hall.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Energy Contract Participation Agreement  
Regarding Energy Purchasing Programs of the  
CCAO Service Corporation:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to authorize April Dengler, County Administrator to sign the Participation Agreement Regarding Energy Purchasing Programs of the CCAO Service Corporation. The County Commissioners Association of Ohio (CCAO), through its affiliate CCAOSC, has established a joint purchasing program to assist eligible Ohio counties or boards, agencies districts or other instrumentalities which are affiliated with them in securing competitive priced energy supplies through various energy purchasing program under contractual terms favorable to participants.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
South Pickaway Street  
County Owned Property:**

Mrs. Dengler addressed the status of the Pickaway Street property and inquired about the next steps the Commissioners would like to take. After review of the costs to demolish the home, the Commissioners found it to be in the county's best interest to sell the home and the empty lot.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to authorize the South Pickaway Street properties to rezoned as necessary and sold.

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Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending April 6, 2019.

A total of \$400 was reported being collected as follows: \$50 in adoptions; \$60 in dog licenses; \$45 in dog license late penalty; \$15 in puppy license; \$40 in owner turn-ins; \$100 in private donations; \$50 in redemptions; and \$40 in transfer-out rescue.

Five (5) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk